# BRUHAT BANGALORE MAHANAGARAPALIKE
## CHECK LIST TO BEFURNISHED WITH THE WORK BILLS

| | | |
|---|---|---|
| 1 | Name of Work | Maintenance of footpath in ward No. 13, Shettyhalli Sub diivision |
| 2 | Head of A/c | |
| 3 | Estimated Coat | |
| 4 | Amount Put To tender | |
| 5 | Mode of Entrustment | |
| 6 | Name of contractor | Umesh H. C, #11, 2nd Cross, 2nd Main, Laggere, Bangalore-58 |
| 7 | Tender Amount/Premium | |
| 8 | Work order No. With Date | |
| 9 | Date Of Starting | |
| 10 | Due date of completion | |
| 11 | Time Extension if sancation | |
| 12 | LOC released so Far | |
| 13 | Payment made so far | |
| 14 | Loc Requested no | |
| 15 | Present Bill details Enclousers | |
| | a) Bill no claimed now | |
| | b) Technical Report | |
| | c) Materials consumption statement | |
| | d) Inspection report if any | |
| | e) Quality test report | |
| | f) Penalty imposed for Delay | |
| | g) Completion report/actual date of completion | |
| | h) Bill recorded in MB/Page No. | |
| | i) Prepared bill as passed in Division office | |
| | j) Comparative statement (along with EIRL/WS) | |
| | k) Savings /Excess, if any | |
| 16 | Recommendation of E.E | |
| 17 | Remarks/Observation/Findings in head office | |

ASSISTANT EXECUTIVE ENGINEER

ಶಿಷ್ಟಸಳ್ಳ ಉಪವಿಬಾಗ, ದಾಸರಹಳ್ಳ ವಲಯ
ಬೃಹತ್ ಬೆಂಗಳೂರು ಮಹಾನಗರ ಪಾಲಿಕೆ
ಎಸ್.ಎಂ ರಸ್ತೆ, ರವೀಂದ್ರನಗರ, ಬೆಂಗಳೂರು

EXECUTIVE ENGINEER.

# AUDIT SLIP TO ACCOMPANY BILLS SENT FOR PRE-AUDIT IN THE DIVISION OFFICE

## BRUHATH BANGALORE MAHANAGARA PALIKE, ENGINEER OFFICE

Division: Sub Division:

I) Name of work

II) Estimate Original..... No..... Rs.....

Revised..... No..... Rs.....

Wok slip sanctioned in

Commissioner's C/D No..... Rs.....

III) Name of piece worker
DL. No. of the P.W. Agreement

IV) Remarks of Explanation:

1. Are the items of the bill in the order
Of and as given in the estimate without
Any change whatever?

2. Are the items not provided in the estimate
In red ink column 4 of the bills?

3. Are the authorities quoted in the following cases?

a. Items not in the estimate but billed for

b. Items of excesses over the sanctioned estimate

Note: The authority being a sanctioned work slip
Or special orders commissioner's / C.C

4. (a) Have the entries in the measurement book
In connection with this bill been checked and found correct?

(b) Have all the points referred in the Mysore P.W.A
Code been attended to in respect of entries in the
measurement Book, so for as it relates to this bill?

5. Have all the items in the bill been arithmetically
Checked and found Correct?

6. Have all the items been checked with agreement
And found correct?

7. Explain delay in the following
Date of measurement ..... 195 (Mix)
And Date of bill ..... 95 (Min)
Actual days taken ..... days)

8. Have the recoveries on account of fines cost of
Materials issued to the contractors, part payment for materials,
Supplied by contractor hire of tools and plant lent to piece worker
and losses thereof if any etc., been noted?

9. Has the contractor signed the certificate the measurement book
As to acceptance of measurement.

10. Give number of the measurement book sent with this bill.

D.C.E Asst. Engineer,
North, South, East and
Water supply Range
Sub-Divisional Officer,

Account's Clerk
Sub-Division Clerk

a) No. of Bill

b) No. of Measurement book which accompanied the bill

V. Date of receipt

VI. Result of Audit.

(a) Arithmetical check
(b) Check with estimate/workshop
(c) Check with agreement No.
(d) Check with Ledge Vol..... Page.....
Balance as per ledger.

VII. Saving excess:

i) Booked Outlay to end of .....
ii) Unexpended balance .....
iii) Amount of this bill .....
iv) Total .....
v) Amount of Estimate/Work slip .....
vi) Savings / Excess .....

Division: Sub-Division,

VIII. Remarks by Accountant. .....

ಸಹಾಯಕ ಕಾರ್ಯನಿರ್ವಾಹಕ ಅಭಿಯಂತರರು
ಪೀಣ್ಯಹಳ್ಳಿ ಉಪವಿಭಾಗ, ದಾಸರಹಳ್ಳಿ ವಲಯ
ಬೃಹತ್ ಬೆಂಗಳೂರು ಮಹಾನಗರ ಪಾಲಿಕೆ
ಎಸ್.ಎಂ ರಸ್ತೆ, ರವೀಂದ್ರನಗರ, ಬೆಂಗಳೂರು

IX . Passed for payment as follows:

Balance as per Ledger ..... Rs.

Value of work done since last bill ..... Rs.

_____

_____

Subject to the deduction of Rs. _____ on account of

_____

Accountant.

Date of payment in Division Office
Of date of dispatch to
Sub-Division Office.

Corporation Engineer.
Bruhath Bangalore MahanagaraPalike,

# COMPLETION REPORT

| | | |
|---|---|---|
| 1 | Name of the work | Maintenance of footpath in ward No. 13, Shettyhalli Sub diivision |
| 2 | Sanctioned Estimate No. & Date | |
| 3 | Head of Account which is chargeable | |
| 4 | Instrument Order NO. & Date | |
| 5 | Name Of Contractor | Umesh H. C, #11, 2nd Cross, 2nd Main, Laggere, Bangalore-58 |
| 6 a | Time Stipulated for Completion of work | |
| b | Delay in Exculpation of Work | |
| 7 | Measurement recorded in | |
| 8 | Check Measurement of the Asst | |
| 9 | Name of the office/official in charge of the work | |
| 10 | a) Asst. Eng/junior Eng | |
| | b) Asst. Exe Engineer | |

| Sanctioned Estimate Amout | Amout Claims As per Actually Vide As per bills | Excess | Savings |
|---|---|---|---|
| | | | |

1) Certified that the above work has been completed within the stipulated time noted in the
2) Certified that the contractor has delayed and completed the work for which necessary fine recovered
3) Certified that the above work has been executed by the contractor satisfactory in

ASSISTANT ENGINEER.

ASSIATANT EXECUTIVE ENGINEER